

Reich Construction LLC: Application for Employment:

Candidate's Name: _____ Date: _____

Address:

Telephone Number: _____

Yes No

Are you 18 years of age or older?

Are you either a U.S. citizen or an alien authorized to work in the U.S.?

Yes No

Position Desired

Position: _____ Start date available: _____

Wage rate desired: \$ _____ Hourly Monthly Annually

Do you prefer: Full-time Part-time If part-time, hours per week desired: _____

Days of week you are available to work: _____

Are you able to travel for work assignments? _____

Are you able to work: Weekends

Holidays

Overtime

Have you previously worked for Reich Construction LLC? Yes No

Dates of employment with Reich Construction LLC: from _____ to _____

Reason(s) for leaving: _____

Former supervisor(s) at this company: _____

How did you learn about this opening? _____

Education

High School:	Graduated? <input type="checkbox"/> Yes <input type="checkbox"/> No	Course of Study:
Technical School:	Graduated? <input type="checkbox"/> Yes <input type="checkbox"/> No	Course of Study:
College/University:	Graduated? <input type="checkbox"/> Yes <input type="checkbox"/> No	Course of Study:
Post-Graduate Education:	Graduated? <input type="checkbox"/> Yes <input type="checkbox"/> No	Course of Study:
Other education, training, certifications, or special skills: 		

Computer Skills

Are you proficient in using the following programs:

Procure _____
 Builder Trend _____
 Monday.com _____
 SalesForce _____
 Spreadsheets _____
 Microsoft Word _____
 Other _____

Construction Skills and Experience

Erecting or supervising the erection of Pre-Engineered steel buildings _____

Project management _____

Other trades _____

Safety _____

Work Experience

Please list all previous employment, beginning with the most recent. If you need more room, you may attach another sheet of paper.			
Employer:		Address:	
From:	To :	Position Held:	Reason for Leaving:

Supervisor's Name & Title:		May we contact? <input type="checkbox"/> Yes <input type="checkbox"/> No	
Description of Duties:			
Starting Compensation:		Final Compensation:	
Employer:		Address:	
From:	To:	Position Held:	Reason for Leaving:
Supervisor's Name & Title:		May we contact? <input type="checkbox"/> Yes <input type="checkbox"/> No	
Description of Duties:			
Starting Compensation:		Final Compensation:	

References

Identify three persons who know your work, beginning with the most recent.

Name: _____ Phone Number: _____ Email: _____

Address: _____ City, State, Zip: _____

Position or Title: _____ Years Known: _____

Name: _____ Phone Number: _____ Email: _____

Address: _____ City, State, Zip: _____

Position or Title: _____ Years Known: _____

Name: _____ Phone Number: _____ Email: _____

Address: _____ City, State, Zip: _____

Position or Title: _____ Years Known: _____

Authorization and Acknowledgements

I affirm that the information I have provided in this application is true to the best of my knowledge, information and belief, and I have not knowingly withheld any information requested. I understand that withholding or misstating any information requested in this application is grounds for rejection of my application, and that providing false or misleading information in this application is grounds for discharge.

I authorize the company to verify my references, record of employment, education record, and any other information I have provided. Unless otherwise noted, I authorize the references I have listed to disclose any information related to my work record and my professional experiences with them, without giving me prior notice of such disclosure. In addition, I release the company, my former employers and all other persons and entities, from any and all claims, demands or liabilities arising out of or in any way related to such inquiry or disclosure.

Candidate's Signature

Date

Please return the completed application to: breich@reichconstructionllc.com

You can download the document to attach to an email or you can upload the document to your email in the upper right hand corner of your browser.